

****COSMETOLOGY PROFESSIONAL IS DEFINED AS; COSMETOLOGIST, MANICURIST, ELECTROLOGIST, ESTHETICIAN, SHAMPOO OPERATOR, AND ALL PRE-LICENSING INSTRUCTORS. *THIS INCLUDES INFORMATION ON LICENSE BY EXAMINATION AND RECIPROCITY, SALON LICENSE AND TEMPORARY PERMITS.***

*****NEW AGENCY ADDRESS*****

INDIANA PROFESSIONAL LICENSING AGENCY
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LICENSING REQUIREMENTS BY EXAMINATION:

COSMETOLOGIST REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS SUCCESSFULLY COMPLETED THE TENTH GRADE EDUCATION OR EQUIVALENT.
- HAS SUCCESSFULLY COMPLETED 1500 HOURS OF INSTRUCTION IN COSMETOLOGY FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR A COSMETOLOGIST LICENSE BY EXAMINATION?

A) FILE THE ITEMS INDICATED BELOW.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGIST, MANICURIST AND SHAMPOO OPERATOR LICENSE, STATE FORM # 15969
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE
- NO APPLICATION FEE. EXAM FEE WILL BE PAYABLE TO AN OUTSIDE VENDOR UPON APPROVAL OF THE AFOREMENTIONED APPLICATION.

Q) HOW DO I APPLY FOR A COSMETOLOGIST LICENSE BY EXAMINATION IF MY COSMETOLOGY EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT LICENSED IN ANOTHER STATE?**

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

However Indiana cosmetology schools **MAY** accept education hours for **COSMETOLOGY**, students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 40 hours in sanitation and 10 hours in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

COSMETOLOGY INSTRUCTOR REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS GRADUATED FROM HIGH SCHOOL OR EQUIVALENT.
- HOLDS AN INDIANA COSMETOLOGIST LICENSE.
- HAS PRACTICED COSMETOLOGY FOR AT LEAST SIX (6) MONTHS IN A COSMETOLOGY SALON AND SUBSEQUENTLY SUCCESSFULLY COMPLETED AT LEAST SIX (6) MONTHS (1000 HOURS) OF INSTRUCTION IN THEORY AND PRACTICE OF INSTRUCTOR TRAINING FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR A COSMETOLOGY INSTRUCTOR LICENSE BY EXAMINATION?

A) FILE THE ITEMS INDICATED BELOW.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGY ESTHETICS, OR ELECTROLOGY INSTRUCTOR LICENSE, STATE FORM # 45245
- \$15.00 EXAMINATION FEE
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE

Q) HOW DO I APPLY FOR A COSMETOLOGIST INSTRUCTOR LICENSE BY EXAMINATION IF MY COSMETOLOGIST INSTRUCTOR **EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT** LICENSED IN ANOTHER STATE?**

A) EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

MANICURIST REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS SUCCESSFULLY COMPLETED THE EIGHT GRADE EDUCATION OR EQUIVALENT.
- HAS SUCCESSFULLY COMPLETED 450 HOURS OF INSTRUCTION IN MANICURING FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR A MANICURIST LICENSE BY EXAMINATION?

A) FILE THE ITEMS INDICATED BELOW.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGIST, MANICURIST AND SHAMPOO OPERATOR LICENSE, STATE FORM # 15969
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE
- NO APPLICATION FEE. EXAM FEE WILL BE PAYABLE TO AN OUTSIDE VENDOR UPON APPROVAL OF THE AFOREMENTIONED APPLICATION.

Q) HOW DO I APPLY FOR A MANICURIST LICENSE BY EXAMINATION IF MY MANICURIST **EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT** LICENSED IN ANOTHER STATE?**

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

However Indiana cosmetology schools **MAY** accept education hours for **MANICURIST** students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education, such as maintaining a record of a detailed transcript from the non-licensed school. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 40 hours in sanitation and 10 hours in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

ELECTROLOGIST REQUIREMENTS:

- MUST HOLD A COSMETOLOGIST LICENSE ISSUED UNDER IC 25-8-9 OR AN ESTHETICIAN LICENSE ISSUED UNDER IC 25-8-12-5.
- HAS SUCCESSFULLY COMPLETED 300 HOURS OF INSTRUCTION IN ELECTROLOGY FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR AN ELECTROLOGIST LICENSE BY EXAMINATION?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR EXAMINATION FOR ESTHETICIAN OR ELECTROLOGIST LICENSE, STATE FORM # 45244
- \$25.00 EXAMINATION FEE
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE

Q) HOW DO I APPLY FOR AN ELECTROLOGIST LICENSE BY EXAMINATION IF MY ELECTROLOGIST **EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT** LICENSED IN ANOTHER STATE?**

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

ELECTROLOGY INSTRUCTOR REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS GRADUATED FROM HIGH SCHOOL OR EQUIVALENT.
- HOLDS AN INDIANA ELECTROLOGIST LICENSE.
- HAS PRACTICED ELECTROLOGY IN A COSMETOLOGY OR ELECTROLOGY SALON FOR AT LEAST ONE (1) YEAR AND SUBSEQUENTLY SUCCESSFULLY COMPLETED AT LEAST 1000 HOURS OF INSTRUCTION IN THEORY AND PRACTICE OF INSTRUCTOR TRAINING FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR AN ELECTROLOGY INSTRUCTOR LICENSE BY EXAMINATION?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGY ESTHETICS, OR ELECTROLOGY INSTRUCTOR LICENSE, STATE FORM # 45245
- \$15.00 EXAMINATION FEE
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE

Q) HOW DO I APPLY FOR A ELECTROLOGY INSTRUCTOR LICENSE BY EXAMINATION IF MY ELECTROLOGY INSTRUCTOR EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM NOT LICENSED IN ANOTHER STATE?

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

However Indiana cosmetology schools **MAY** accept education hours for **ELECTROLOGY INSTRUCTOR** students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education, such as maintaining a record of a detailed transcript from the non-licensed school. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 50 hours in school administration in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

ESTHETICIAN REQUIREMENTS:

- BE AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAVE SUCCESSFULLY COMPLETED THE TENTH GRADE OR EQUIVALENT.
- HAS SUCCESSFULLY COMPLETED 700 HOURS OF ESTHETICS INSTRUCTION IN A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR AN ESTHETICIAN LICENSE BY EXAMINATION?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR EXAMINATION FOR ESTHETICIAN OR ELECTROLOGIST LICENSE, STATE FORM # 45244
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE
- NO APPLICATION FEE. EXAM FEE WILL BE PAYABLE TO AN OUTSIDE VENDOR UPON APPROVAL OF THE AFOREMENTIONED APPLICATION.

Q) HOW DO I APPLY FOR AN ESTHETICIAN LICENSE BY EXAMINATION IF MY ESTHETICIAN EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM NOT LICENSED IN ANOTHER STATE?

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

However Indiana cosmetology schools **MAY** accept education hours for **ESTHETICIAN** students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education, such as maintaining a record of a detailed transcript from the non-licensed school. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 35 hours in bacteriology, sterilization and sanitation, and 10 hours in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

ESTHETICIAN INSTRUCTOR REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS GRADUATED FROM HIGH SCHOOL OR EQUIVALENT.

- HOLDS AN INDIANA ESTHETICIAN LICENSE.
- HAS PRACTICED ESTHETICS IN A COSMETOLOGY OR ESTHETIC SALON FOR AT LEAST ONE (1) YEAR AND SUCCESSFULLY COMPLETED AT LEAST 1000 HOURS OF INSTRUCTION IN THEORY AND PRACTICE OF INSTRUCTOR TRAINING FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR AN ESTHETICIAN INSTRUCTOR LICENSE BY EXAMINATION?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGY ESTHETICS, OR ELECTROLOGY INSTRUCTOR LICENSE, STATE FORM # 45245
- \$25.00 EXAMINATION FEE
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE

Q) HOW DO I APPLY FOR A ESTHETICIAN INSTRUCTOR LICENSE BY EXAMINATION IF MY ESTHETICIAN INSTRUCTOR **EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT** LICENSED IN ANOTHER STATE?**

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.**

However Indiana cosmetology schools MAY accept education hours for **ESTHETICIAN INSTRUCTOR** students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education, such as maintaining a record of a detailed transcript from the non-licensed school. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 50 hours in school administration in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

SHAMPOO OPERATOR REQUIREMENTS:

- AT LEAST EIGHTEEN (18) YEARS OF AGE.
- HAS SUCCESSFULLY COMPLETED THE EIGHT GRADE EDUCATION OR EQUIVALENT.
- HAS SUCCESSFULLY COMPLETED 300 HOURS OF INSTRUCTION IN SHAMPOOING FROM A COSMETOLOGY SCHOOL.
- HAS RECEIVED AT LEAST 75% ON THE WRITTEN AND PRACTICAL EXAMINATION.

Q) HOW DO I APPLY FOR A SHAMPOO OPERATOR LICENSE BY EXAMINATION?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR EXAMINATION FOR COSMETOLOGIST, MANICURIST AND SHAMPOO OPERATOR LICENSE, STATE FORM # 15969
- \$20.00 EXAMINATION FEE
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE

Q) HOW DO I APPLY FOR AN SHAMPOO OPERATOR LICENSE BY EXAMINATION IF MY SHAMPOO OPERATOR **EDUCATION WAS COMPLETED IN ANOTHER STATE AND I AM **NOT** LICENSED IN ANOTHER STATE?**

A) PURSUANT TO LEGAL INTERPRETATION OF THE STATUTES AND RULES, EFFECTIVE DECEMBER 13, 2004, THE BOARD HAS **NO** AUTHORITY TO ACCEPT AN APPLICANT THAT HAS COMPLETED THEIR EDUCATION FROM A COSMETOLOGY SCHOOL THAT IS NOT LICENSED BY THE INDIANA STATE BOARD OF COSMETOLOGY EXAMINERS.

However Indiana cosmetology schools **MAY** accept education hours for **SHAMPOO OPERATOR** students transferring from a non-licensed school providing the Indiana cosmetology school verifies the students previous education, such as maintaining a record of a detailed transcript from the non-licensed school. It will be the Indiana cosmetology school's responsibility to determine the number of additional hours/subject matter needed to complete the Indiana requirements. The student **must** complete the Indiana specific course work of 15 hours in sanitation, and 10 hours in statutes and rules in the Indiana cosmetology school regardless of the number of hours completed in the non-licensed school.

LICENSING REQUIREMENTS BY RECIPROCITY

THE BOARD MAY ISSUE A LICENSE TO A PERSON THAT POSSESSES A VALID LICENSE FROM ANOTHER JURISDICTION PROVIDING THAT JURISDICTION IMPOSES SUBSTANTIALLY EQUAL REQUIREMENTS ON APPLICANTS FOR LICENSE AS ARE IMPOSED ON APPLICANTS FOR AN INDIANA LICENSE. SEE REQUIREMENTS IN THE "LICENSING REQUIREMENTS BY EXAMINATION" TO DETERMINE IF YOU QUALIFY FOR A RECIPROCAL LICENSE.

COSMETOLOGY RECIPROCITY: IF TOTAL EDUCATION HOURS EARNED IS FEWER THAN 1500, THE BOARD MAY APPROVE A COMBINATION OF EDUCATION HOURS PLUS ACTUAL LICENSED PRACTICE EXPERIENCE. ONE (1) YEAR OF LICENSED PRACTICE EXPERIENCE IS EQUAL TO 100 HOURS OF EDUCATION TO AN APPLICANT WHO HAS COMPLETED A MINIMUM OF 1000 EDUCATION HOURS.

ESTHETICIAN RECIPROCITY: IF TOTAL EDUCATION HOURS EARNED IS FEWER THAN 700, THE BOARD MAY APPROVE A COMBINATION OF EDUCATION HOURS PLUS ACTUAL LICENSED PRACTICE EXPERIENCE. ONE (1) YEAR OF LICENSED PRACTICE EXPERIENCE IS EQUAL TO 100 HOURS OF EDUCATION TO AN APPLICANT WHO HAS COMPLETED A MINIMUM OF 400 EDUCATION HOURS. MUST PASS A WRITTEN EXAMINATION ON INDIANA STATUTES AND RULES BEFORE BEING LICENSED.

ELECTROLOGY RECIPROCITY ONLY; YOU MUST HOLD A CURRENT INDIANA COSMETOLOGY OR ESTHETICIAN LICENSE. MUST PASS A WRITTEN EXAMINATION ON INDIANA STATUTES AND RULES BEFORE BEING LICENSED.

MANICURIST RECIPROCITY; MUST PASS A WRITTEN EXAMINATION BEFORE BEING LICENSED.

INSTRUCTOR RECIPROCITY ONLY; MUST PASS A WRITTEN EXAMINATION ON INDIANA STATUTES AND RULES BEFORE BEING LICENSED.

Q) HOW DO I APPLY FOR A **COSMETOLOGIST, MANICURIST, ESTHETICIAN, OR ELECTROLOGIST, LICENSE** BY RECIPROCITY?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR COSMETOLOGY LICENSE BY RECIPROCITY, STATE FORM # 43493. THIS APPLICATION COVERS THE AFOREMENTIONED LICENSE TYPES.
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE
- CERTIFICATION OF LICENSE FROM YOUR JURISDICTION. THE BOARD WILL NOT ACCEPT A COPY OF YOUR LICENSE.
- PAY THE LICENSE FEE UPON APPROVAL OF THE AFOREMENTIONED APPLICATION.

Q) HOW DO I APPLY FOR AN **INSTRUCTOR LICENSE** BY RECIPROCITY?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR COSMETOLOGY INSTRUCTOR LICENSE BY RECIPROCITY, STATE FORM # 46041. THIS APPLICATION COVERS THE COSMETOLOGY INSTRUCTOR, ESTHETICIAN INSTRUCTOR, AND ELECTROLOGY LICENSE TYPES AT THIS TIME.
- PHOTOGRAPH THAT IS AT LEAST 2" X 3" IN SIZE
- CERTIFICATION OF LICENSE FROM YOUR JURISDICTION. THE BOARD WILL NOT ACCEPT A COPY OF YOUR LICENSE.
- PAY THE LICENSE FEE UPON APPROVAL OF THE AFOREMENTIONED APPLICATION.

SALON LICENSES

REQUIREMENTS:

- MUST HAVE AN ACTIVE INDIANA COSMETOLOGY PROFESSIONAL LICENSEE WITH AT LEAST SIX (6) MONTHS EXPERIENCE TO MANAGE THE SALON. SEE APPLICATION OR STATUTES FOR SPECIFIC SALON REQUIREMENTS.
- THE SIX (6) MONTH EXPERIENCE REQUIREMENT MAY BE WAIVED. TO APPLY FOR WAIVER, DOWNLOAD THE REQUEST FOR WAIVER OF SIX MONTH LICENSURE REQUIREMENT, STATE FORM # 46221. THE WAIVER MUST BE APPROVED PRIOR TO FILING THE SALON APPLICATION. INCLUDE A COPY OF THE WAIVER APPROVAL WITH THE SALON APPLICATION.

Q) HOW DO I APPLY FOR A **SALON** LICENSE ?

A) DOWNLOAD THE APPLICATION INDICATED BELOW AND FILE ALONG WITH THE ITEMS INDICATED.

- APPLICATION FOR COSMETOLOGY SALON LICENSE, STATE FORM # 38924; OR
- APPLICATION FOR MANICURIST SALON LICENSE, STATE FORM # 45243; OR
- APPLICATION FOR ESTHETIC SALON LICENSE, STATE FORM # 45242; OR
- APPLICATION FOR ELECTROLOGY SALON LICENSE, STATE FORM #45241; AND
- \$40.00 LICENSE FEE.

***TEMPORARY SALON LICENSE PERMITS ARE ISSUED AUTOMATICALLY UPON RECEIPT OF A COMPLETED APPLICATION**

Q) IF I MOVE MY SALON TO A DIFFERENT LOCATION, DO I HAVE TO APPLY FOR A NEW LICENSE?

A) YES, UNLESS YOU WERE REQUIRED TO CHANGE THE LOCATION BY CIRCUMSTANCES THAT THE BOARD DETERMINED WERE BEYOND YOUR CONTROL.

COSMETOLOGY PROFESSIONAL TEMPORARY LICENSE PERMITS

REQUIREMENTS:

- COMPLETE APPLICATION FOR RECIPROCITY OR EXAMINATION MUST BE FILED WITH THE BOARD.
- SALON YOU WILL BE WORKING AT MUST BE CURRENTLY LICENSED.
- SUPERVISING LICENSEE MUST BE ACTIVELY LICENSED FOR AT LEAST SIX (6) MONTHS, OR HAVE WAIVER OF SUCH.
- ONLY ONE TEMPORARY LICENSE PERMIT ISSUED PER APPLICANT TO ONE SALON LOCATION ONLY.

Q) HOW DO I APPLY FOR A TEMPORARY LICENSE PERMIT?

A) DOWNLOAD THE APPLICATION FOR COSMETOLOGY PROFESSIONAL TEMPORARY PERMIT, STATE FORM # 51120. THIS APPLICATION COVERS ALL LICENSE TYPES. YOU MAY FILE THE COMPLETED APPLICATION WITH YOUR APPLICATION FOR RECIPROCITY OR EXAMINATION, HOWEVER YOU MAY NOT APPLY FOR A TEMPORARY LICENSE PERMIT IF YOU HAVE ALREADY SAT FOR THE EXAMINATION.